

## REPORT TO CABINET

Title: **SERVICE MONITORING REPORT**

Date: 27 January 2011

Member Reporting: Councillor Kellaway

Contact Officer(s): Andrew Brooker, Head of Finance, x6341

Wards affected: All

### 1. SUMMARY

- 1.1 This quarterly report provides officers with the opportunity to highlight any significant changes highlighted from their service monitoring activity from the position previously reported.
- 1.2 It reflects the outcome of the challenge process instigated by the Chief Executive which has identified savings of £647k. Service budgets have been adjusted and the amounts removed are shown in the directorate totals of the summary statement.

### 2. RECOMMENDATION:

- 2.1 **That the Strategic Directors in consultation with Lead Members continue to work on and implement proposals that address the predicted overspend.**
- 2.2 **The virement of £210k from the capital financing budget to Adult & Community Services as outline in paragraph 3.11 be approved .**

What will be different for residents as a result of this decision?
Residents can continue to be assured that the Council is making effective use of its resources and that budgets are being regularly reviewed.

### 3. SUPPORTING INFORMATION

- 3.1 The Director of Children's Services reports an increase in the overspend from £599k to £693k since last month. Childcare lawyer costs are likely to increase because of the highest ever number of care proceedings, and there is a contract dispute with Connexions Berkshire.
- 3.2 The Director of Adult Services reports an decrease in the expected overspend from £438k to £306k, with savings arising from Boyn Hill centre capital project and actions to maximise Continuing Health Care contributions for Learning Disability care costs.

- 3.3 The Director of Environmental Services reports a decrease in the expected underspend by £105k to £20k, as the recent severe weather has affected highways maintenance costs. This will be kept under review with plans being prepared to address both potholes and deterioration in some highway surfacing. A prioritised list is currently being collated and includes Eton Court, Pinkneys Road and A308 Maidenhead Road.
- 3.4 The Director of Resources reports no change in the reported overspend of £202k since last month.
- 3.5 Policy, Performance and Planning reports an increase in the expected underspend by £45k to £307k since the last report, from additional Town and Country Planning income.
- 3.6 Officers in all Directorates continue to be asked to identify and document measures required to bring this level of expenditure back to the approved budget.

## Capital

### 3.7 Capital Budget Movements

The approved 2010-11 capital budget stands at £55.425m.

	<b>Exp</b> £'000	<b>Inc</b> £'000	<b>Net</b> £'000
Approved Budget December 2010	55,425	(44,216)	11,209
Variiances identified	(310)	55	(255)
Re-Phasing/Slippage to 2010/11	(4,855)	4,563	(292)
Projected capital programme 2010/11	50,260	(39,598)	10,662

- 3.8 There is re-phasing/slippage of £4.855m in the currently approved capital programme for 2011/12, most of which relates to primary schools projects now being scheduled to start in Summer 2011.

### 3.9 Overall Programme Status

The project statistics show the following position as at the end of December 2010. For comparison purposes the figures for December 2009 are also shown:

	<b>10-11</b>	<b>09-10</b>
Number of Schemes in Programme	437	520
Yet to Start	9%	9%
In Progress	39%	46%
(Of which Ongoing Annual Programmes e.g. Disabled Facilities Grant)	7%	7%
Completed	37%	30%
Devolved Formula Capital Grant schemes	15%	15%

#### Overall

The commentary above is reflected in Appendix A. Whilst budget management is always given a high profile in the Royal Borough, the reduction in central government

grant funding - as confirmed in the December grant settlement announcement - increases the need for this to be the case.

3.10 Reserves, including the Economic Contingency Reserve are currently projected to be £5.447m at year end (last quarter report: £5.157m), and whilst this is an acceptable level it is inevitable that unless strong focus on budget management is maintained these reserves will come under further pressure.

3.11 Provision is now included in the projection for an element of Performance Related Pay which will only be released when Employment Panel considers a report on the achievement of individual managers performance targets.

**OPTIONS AVAILABLE AND RISK ASSESSMENT**

3.12 **Options**

This is a monitoring report so no decisions are required.

**CONSULTATIONS CARRIED OUT**

No consultation carried out for this monitoring report

**4. COMMENTS FROM THE OVERVIEW AND SCRUTINY PANEL**

Reported verbally at meeting

**IMPLICATIONS**

5. The following implications have been addressed where indicated below.

Financial	Legal	Human Rights Act	Planning	Sustainable Development	Diversity & Equality
✓	✓	N/A	N/A	N/A	N/A

Background Papers: Budget Report to Council February 2010

## **Adult & Community Services Directorate Service Performance - Quarter 3 2010/11**

This is a snapshot of performance in the A&CS Directorate for Quarter 3 of 2010/11. The information covers the following services:

- Adult Social Care
- Housing Strategy & Homelessness
- Libraries
- Leisure

The information is displayed in four parts:

1. Key achievements in the last quarter
2. Achievements expected next quarter
3. Expected future pressure concerns
4. Performance trends

### **Key Achievements in the last Quarter**

- Increase in the numbers of residents supported by Adult Social Care through Personal Budgets
- Successful merger of Supporting People staff into the Adult Services Contracts, Accreditation and Monitoring Team following the loss of Supporting People administration grant.
- Appointment of consultancy to develop Public Art Master Plan for Maidenhead Town Centre
- There has been an increase in annual estimate of Borough residents visiting a museum, gallery or heritage sites according to DCMS Active People Survey
- Achieved 3090 direct debit memberships at Leisure Centres
- Ada Lewis fountain was opened, funded by Section 106 contributions

See Graph -- The number of placements in Residential and Nursing Care Homes, funded in full or in part by the Council, has exceeded budget. The budget was set, as is custom, based upon contemporary activity, in this case mid 2009-10 activity. Numbers in residential nursing care have increased significantly and the rate of increase rose over the summer months. An analysis of those we fund shows an increase in “wealth depleters” (people who enter into a home with their own funding, who then use up their funds and turn to the Council for support,). Strategies for addressing this trend are under consideration. The graph at the end of this report shows the numbers supported have stabilised, however they remain above budget.

## Planned achievements in the next quarter

- Further increases in the numbers on Personal Budgets
- Completion of the transfer of those with Inhouse Homecare to independent providers
- Completion of the tender for Community Care contracts
- Support to vulnerable people in their homes through the winter
- Transfer of operational base for integrated mental health services from Reform Rd to Nicolson
- New supported housing scheme for people with a learning disability at Park House.
- Windsor & Royal Borough Museum due to open in Windsor Guildhall mid March 2011
- Approval given for the first public art installation “Coaching era” inspired seating adjacent to The Bear public house in March 2011
- Parks capital programme projects completed – shrub and trees planted. Grenfell Park ramp, 5 playbuilder sites and Goswells footpath

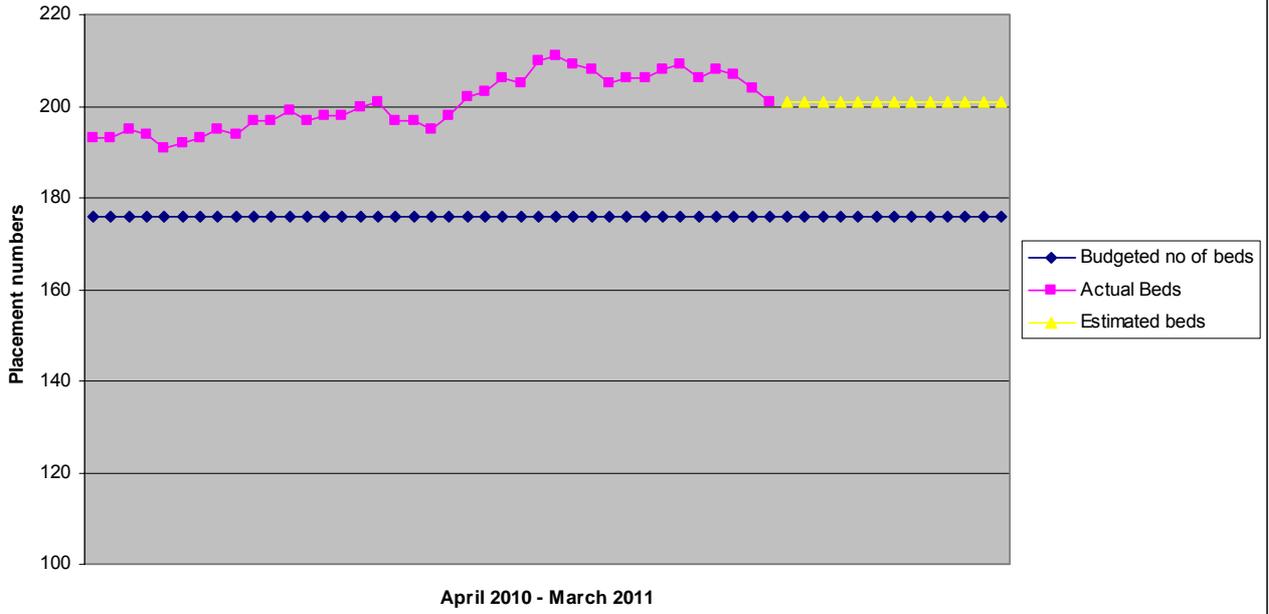
## Expected future pressure concerns

- The growth in demand for older people requiring supported nursing home placements
- The growth in demand from older people requiring support in their own homes from adult social care
- The increase in young people with long term disabilities requiring adult social care
- Possible pressure on the homelessness budget brought about by increased use of bed and breakfast accommodation.
- Within Libraries, Arts & Heritage Service, to maintain current levels of performance whilst preparing for reduce budgets to achieve £135k of annual savings by 31<sup>st</sup> March 2011.
- Maintain leisure centre casual attendances during key spring period. Mitigated by marketing plan, installation of new equipment, winter redecoration, special offers and open days.

## Performance Trends

- Safeguarding referrals and alerts continue at the higher level establish last year
- Continuation of very low levels of Delayed Transfers of Care from hospitals
- For the first time in several years there has been a noticeable increase in the use of bed and breakfast accommodation for homeless households.
- Visits and issues in Borough libraries continue to rise year on year, 11% above target.
- Consistent increase in attendance at events in Libraries
- Leisure Services Unit performance is on track

**Spot and block contract nursing beds 2010-11**



REVENUE BUDGET MONITORING STATEMENT

Appendix A

SUMMARY	2010/11		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
<b>Children's Services</b>			
Individual Schools Budget	69,823	73,400	(50)
Central Schools Budget	9,339	6,335	147
Dedicated Schools Grant	(79,541)	(80,128)	(97)
Education & Childcare Services	2,331	2,459	36
Families & Young People	4,440	3,933	46
Safeguarding & Specialist Services	10,009	9,963	716
Children's Services Management	960	988	(24)
Budget extracted in year	0	80	(80)
<b>Total Children's Services</b>	<b>17,361</b>	<b>17,030</b>	<b>693</b>
<b>Adult &amp; Community Services</b>			
Adult Social Care	14,905	29,566	390
Specific Government Grants	14,205	0	0
Housing	2,693	2,606	76
Leisure Services	1,655	1,638	0
Libraries, Information, Heritage & Arts	2,777	2,728	0
Adult Management	208	208	0
Budget extracted in year	0	160	(160)
<b>Total Adult &amp; Community Services</b>	<b>36,443</b>	<b>36,906</b>	<b>306</b>
<b>Environmental Services</b>			
Highways & Engineering	4,777	4,611	80
Streetcare & Operations	4,211	4,203	(85)
Public Protection & Sustainability	10,187	10,224	65
Asset Management	(1,026)	(1,171)	(70)
Parking Services	(2,834)	(2,779)	250
Corporate Management	260	250	(10)
Budget extracted in year	0	250	(250)
<b>Total Environmental Services</b>	<b>15,575</b>	<b>15,588</b>	<b>(20)</b>
<b>Resources</b>			
Strategic Director of Resources	217	227	0
HR	943	956	0
Legal	801	880	0
Finance	903	914	0
ICT	2,866	2,871	0
Commercial	651	1,031	0
Procurement	194	204	0
Customer & Business Services Group	4,244	4,146	0
Resources Services	(908)	(900)	202
Budget extracted in year	0	0	0
<b>Total Resources</b>	<b>9,911</b>	<b>10,329</b>	<b>202</b>
<b>Policy, Performance &amp; Planning</b>			
Chief Executive Office	1,060	1,081	0
Policy and Performance	2,643	2,606	(15)
Planning Services	2,217	2,222	(135)
Budget extracted in year	0	157	(157)
<b>Total Policy, Performance &amp; Planning</b>	<b>5,920</b>	<b>6,066</b>	<b>(307)</b>
<b>TOTAL EXPENDITURE</b>	<b>85,210</b>	<b>85,919</b>	<b>874</b>
Transfer from Earmarked Reserves	(16)	(16)	0
Contribution from Development Fund	0	(585)	0
LAA Reward Grant	0	0	(965)
VAT Claim	0	0	(106)
Provision for Performance Related Pay	0	0	150
Levies-			
Environment Agency	130	130	0
Capital Financing inc Interest Receipts	5,896	5,436	100
<b>NET REQUIREMENTS</b>	<b>91,220</b>	<b>90,884</b>	<b>53</b>
Less - Special Expenses	(1,063)	(1,063)	0
Transfers (from)/to Area Based Grants		625	
Transfer (from)/ to balances	0	(289)	(53)
<b>GROSS COUNCIL TAX REQUIREMENT</b>	<b>90,157</b>	<b>90,157</b>	<b>0</b>
Working Balances	4,079	4,600	4,311
Transfers on balances carried forward from 2009-10	0	(25)	0
Other transfers (from)/to balances	0	(264)	(53)
	<b>4,079</b>	<b>4,311</b>	<b>4,258</b>
		Contingency Reserves	1,189
		Total	<b>5,447</b>